

Conditions, rules, and procedures for attending the meeting

Proxy and voting

1. Proxy method

The company has sent a proxy form according to Department of Business Development, Ministry of Commerce for shareholders who are unable to attend the Shareholders' Annual General Meeting No. 1/2022 of the Company by themselves could grant proxy by doing the following

- (1) Granting a proxy to any person according to intention of shareholders or grant proxy to independent director of any company by specifying the name and details of the person that shareholder intended to grant their proxy by selecting only one person as proxy to attend the said meeting
- (2) Affix duty stamp 20 Baht including crossed out the date of the said proxy to be correct and legally binding. If any shareholders do not affix stamp duty, the company provides service at the registration point.
- (3) Returned to the company office at least 1 business day before the meeting date for convenience and facilitate the evidence checking process

In this, regardless of how many shares of the company shareholders holds which intended to divide the proxy into many proxy form are not allow.

2. Registration to attend the meeting

The company will start accepting registration for attending the shareholders' meeting at least 1 hour before the commencement of the meeting or from 9.30 am onwards at the head office of the Napunnop Room No. 1/1, Moo 2, T. Thungyai, Hatyai, Songkhla according to map in attachment 9

3. The presentation of documents before attending the meeting

Attendees must present the following documents before joining the meeting (depending on either case) as follows:

3.1 In the case of ordinary persons

3.1.1 In the case that the shareholders attend the meeting in person

Show documents issued by the government agency which has not expired, such as an identity card, civil servant identity card, driver's license, or passport and if there is a change of name, submit evidence.

3.1.2 In case of granting a proxy to attend the meeting

1. Proxy form as attached with the meeting invitation letter (Either Type), signatures of the grantor and proxy
2. A copy of document issued by the government agency to shareholders as in 3.1.1 which shareholder has duly certified copies
3. Show the documents issued by the government agency of the proxy as in 3.1.1

3.2 In the case of a juristic person

3.2.1 In case of representatives of shareholders (Directors) attend the meeting in person

- (1) Show documents issued by a government agency of juristic person's representative same as ordinary persons as item 3.1.1
- (2) Copy of the juristic person registration certificate of the shareholder which duly certified by the juristic person's representative (Director) and has a statement indicating that the juristic person's representative who is a participate in the meeting, has the authority to act on behalf of the juristic person which is shareholder.

3.2.2 In the event that a shareholder grant proxy to attend the meeting

- (1) Proxy form as attached with the meeting invitation letter with signature of the juristic person representative (Director) who is the proxy grantor and proxy
- (2) Copy of the juristic person registration certificate which is shareholder duly certified by the juristic person's representative (Director) and has a statement indicating that the juristic person's representative who signs proxy form has authority to act on behalf of the juristic person which is shareholder
- (3) Copy of the document issued by the government agency of the juristic person's representative (Director) who is the grant proxy according to Clause 3.1.1 and certified true copy
- (4) Show the documents issued by the government agency of the proxy same as in the case of ordinary person as items 3.1.1

3.3 Shareholders who are not of Thai nationality or are a juristic person established under foreign law

Prepare documents and show documents like the above case in which documents that aren't English must have an English translated copy and the shareholder or a representative of that juristic person shall certify the correctness of the translation

4. Voting

4.1 Voting rules

- (1) Voting will be made openly by means of raising hands in which one share is counted as one vote and will split the vote namely agree, disagree or abstain, can be as many vote as intended
- (2) Voting in the case of grant proxy, proxy must vote as specified by proxy grantor in the Proxy Form. In the case that proxy grantor does not specify the intention to vote in the proxy form or not clearly specified, the proxy has the right to consider and vote on their behalf.
- (3) Resolution of the shareholders' meeting must consist of the following votes
 - In normal cases, the majority votes shall be considered as the resolution of the meeting.
 - Other cases in which the laws or Articles of Association are different from the normal cases will proceed in accordance with that stipulation by Chairman of the meeting or the person assigned by Chairman which will inform shareholders in the meeting before voting in each agenda.
- (4) If the votes are equal, the chairman of the meeting shall have one additional vote as the deciding vote.
- (5) Any shareholder has a special interest or benefit in any matter, it is prohibit to vote on the related matter and Chairman of the meeting may invite the specific shareholders to leave the meeting temporarily
- (6) Secret vote may be conducted when at least 5 shareholders request the meeting and the meeting resolves to be secret vote. The chairman of the meeting will determine the secret voting method and to inform the meeting before the said secret voting

4.2 Voting procedures for each agenda

The Chairman or the person assigned by the Chairman will propose to shareholders to vote by raising their hands in each agenda. If there is a question from the meeting whether any shareholders disagree or abstaining according to the voting procedure as follows

(1) In the case that the shareholders attend the meeting in person

If any shareholders disapproved or abstained, the shareholders raise their hands and with marking as disagree or abstain from voting on the voting cards distributed to shareholders during registration to attend the meeting with signatures and officers of the company will walk in to collect the voting card for each agenda as vote collection.

For shareholders who do not raise their hands at the meeting, it is considered that the shareholders have voted in favor of the proposal made by the board of directors.

(2) In the event that a shareholder grant proxy to attend the meeting

- Voting shall be counted for each agenda that shareholders have cast their votes in the proxy form as proxy had submitted to the company's staff at the time of registration to attend the meeting, which will be counted as resolution of the meeting without having to vote on the voting confirmation card again
- In the event that shareholders do not specify their intention to vote on the proxy form or it is not clearly specified, the proxy has right to consider and vote on their behalf by following the procedures in Clause 4.2 (1)

4.3 Vote counting and announcement of results

In each agenda, the count of votes for each agenda will be formulate by deducting the disapproval votes and abstained votes from the total number of shares of shareholders / proxy attending the meeting and have voting rights to be announced the voting results to the meeting of each agenda on numbers of vote agreed, disagreed or abstained.